

118th Training Meeting



- 1800 – 1845 (Leader prep)
- 1845 – 1900 (Introduction)
- 1900 – 1930 (Phase I)
- 1930 – 2000 (Phase II)
- 2000 – 2030 (Closing)

Introduction



- Roll call
- Handouts
- Current events
- USR recap

Briefing Order Per Phase



- Base Maintenance
- Supply Platoon
- GSE Platoon
- Headquarters
- Food Service
- NBC NCO
- FTUS
- 1SG

Phase I

(Assessment)



- Discuss the effectiveness of the last drill
- PL- Brief the platoon's collective task proficiency
- PSG – Brief individual soldier task proficiency
- Motor Sergeant
 - Advise of licensing status
 - maintenance related proficiency
- NBC NCO – Advise of Company NBC proficiency
- Food Service – Advise of Company food service training
- FTUS – Advise on orderly room/supply issues
- 1SG – Comments and observations

Phase II

(Coordination – 30 and 60 day)

- Based on phase I assessments
- PL- Provide details on upcoming training
- PSG- Brief pre-execution checklists for training
- Motor Sergeant – Brief readiness rate, schedule services planned, licenses, and maintenance related training
- NBC NCO – Briefs pre-execution checklist
- Food Service – Briefs pre-execution checklist
- 1SG – Comments and observations

Closing

A decorative graphic consisting of a horizontal bar with a color gradient from dark blue on the left to bright yellow on the right. To the right of the bar is a large, stylized, comet-like tail that curves upwards and to the right, with a color gradient from dark brown to light yellow.

- Round table
- FTUS personnel
- First Sergeant
- Commander